



August 10, 2020

To Our *St. Luke Family of Caring* Community:

We are providing you with the latest information concerning our affiliate organizations St. Luke Health Services, Bishop’s Commons and St. Francis Commons and our active measures in response to the respiratory illness Coronavirus/COVID-19.

Mandatory weekly diagnostic testing for all employees’ at all three facilities continues. Based on results from our most recent round of staff testing, one (1) employee who works at **St. Francis Commons**, who was asymptomatic for the illness has tested positive for COVID-19. The staff member is now in isolation at home. The source of the infection has not been confirmed at this time, but is believed to have originated in the community. We are coordinating our response with the State and local Health Departments.

As a result of the positive test in the St. Francis Commons staff member, we are required by the New York State Department of Health to suspend the limited in-person family visitation at St. Francis Commons until further notice. The limited in-person visitation underway at St. Luke Health Services and Bishop’s Commons can continue.

Currently there are no residents or other staff who are displaying symptoms of a respiratory illness. The employee who has tested positive had limited contact with residents at St. Francis Commons. Any resident at St. Francis Commons who is suspected to have come in contact with this staff member is closely monitored and would be placed on precautionary quarantine measures. Employees who had direct contact with this individual have been contacted and are likewise being monitored our Employee Health team.

In the time since this pandemic began months ago there have been a total of three staff on our healthcare campus who have tested positive for the virus. We are required to continue to list one resident at St. Luke Health Services who tested positive, but who when re-tested repeatedly in the hospital returned negative results. A cumulative number of those who have tested positive for COVID-19 by facility is as follows:

St. Luke Health Services	1 Resident	2 Staff
Bishop’s Commons	0 Resident	0 Staff
St. Francis Commons	0 Resident	1 Staff

In the event it becomes necessary to provide needed care for residents suspected or who have an active case of COVID-19 on-site, we have established isolation areas within each of our facilities and will cohort and care for a resident there. We have dedicated care teams in place at each residence who are ready to respond to limit the potential interaction with the rest of the residence if this becomes necessary.

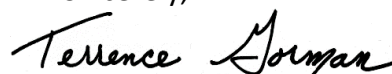
In addition to the weekly testing of all staff on our healthcare campus, we continue to screen everyone who enters a residence and any staff member who displays symptoms or is suspected will not be allowed to report to work, will be referred to their primary care provider, and the Oswego County Health Department will be notified.

We are in regular contact with the New York State and Oswego County Health Departments, and are following guidelines from the Health Departments and Centers for Disease and Prevention (CDC). We are taking every step as recommended by authorities to respond to this pandemic. Our continuing active measures across all of our affiliate organizations include;

- We strictly enforcement of Federal and State directive prohibiting all non-medically necessary visitors from entering any residence on our healthcare campus.
- We continue our daily health screenings of all staff as they enter a residence, before they are allowed to report to their work assignment.
- Staff are using all required precautionary measures and personal protective equipment (PPE) when entering a resident room and throughout each building.
- If they leave their room, residents may wear a facemask, perform hand hygiene, limit their movement in the facility, and use social distancing (at least 6 feet away from others).
- All residents are at a minimum screened daily by our Care team for signs and symptoms of a respiratory illness.
- Following the CDC and NYSDOH guidelines, our staff will implement appropriate isolation procedures and use all protective measures for any resident if they were to develop a new onset of respiratory symptoms.
- We continue our extensive cleaning and hygiene measures in all of our facilities.

If you have any questions please feel free to contact your respective facility Administrator. We will continue to provide you with regular updates, but in the interim, to help you stay up-to-date with the latest information regarding our active measures please us our website at www.stlukehs.com. Thank you.

Sincerely,



Terrence Gorman
CEO